**REQUIREMENTS SPECIFICATION DOCUMENT – REVISED COPY**

1. **Website Design**

This has already been done. The website is live at [www.buffpod.com](http://www.buffpod.com).

1. **Web Development & Core Site Features**
2. Video Call Interface (3rd Party Integration)

* No download needed
* Must be embedded into the BuffPod portal
* No need for users to register or log in with the video call providers
* Currently considering <https://tokbox.com>.

1. Appointment Scheduling System (Custom Application Development)

* The Consultant enters the days and times he is available for consultation.
* These days and times are displayed to the advice seeker when they search for the consultant (See Section 3 for HOW IT WORKS)

1. Electronic Payment Integration (3rd party integration)

* The Advice Seeker payment cards are debited but the Consultant is not credited until after the meeting
* Payments can be collected either in US Dollars, Nigerian Naira, or British Pounds
* Currently considering [www.stripe.com](http://www.stripe.com)

1. Profile Management

* **Sign Up page**
* First Name, Last Name, Email, Password
* **Inside the logged in area**
* **Profile**: City, Bio/Vita (Short description, maximum of 1500 characters), Photo Upload.
* **Specialization**: Honors/Awards, Specialty (checkbox items; select maximum of 4; checkbox items are listed in part (v) below)
* **Availability**: Days of the week available, times available, Preferred meeting mode (i.e. Video conferencing, In-person, or both). This applies only to the Consultant
* **Financial details**: Hourly rate; Card details. Also applies only to the consultant.
* **NGO/Charity**:
* At the point of entering hourly rate, the Consultant chooses whether he would like to donate to a Charity Organization or not. (This is a Yes/No option)
* If they select No, nothing happens, he continues to fill out other fields normally
* If they select Yes, we’ll show a dropdown of the Categories of Charity Organizations available. These categories are:
* (a) Animal Charities and Wildlife conservation organizations
* (b) Environmental Protection
* (c) International NGOs
* (d) Health Charities
* (e) Education Charities
* (f) Arts & Culture Charities
* (g) Non-Profit Startups
* Each of these categories will have specific organizations in their dropdown options
* For example, if they choose Education Charities, the second dropdown will be populated with Education Charity A, Education Charity B, Education Charity C, etc. If they choose Health Charities, the dropdown options will change to Health A, Health B, Health C, etc.
* When the Consultant chooses the particular foundation he wants to donate to, we’ll then ask him what percentage (%) he wants to give to them.
* This will be a textbox that takes figures only (to capture the particular %).
* In the dropdown list of Charities, if the particular organization the Consultant wants to donate to is not listed in the options, he will select “Others”.
* This will give him a textbox to enter the name of the charity he likes.

1. Checkbox Items for Expert specialty information
2. **Legal Consulting**Administrative law; Advertising law; Agency law; Alternative dispute resolution; Banking law; Bankruptcy law; Business law; Consumer law; Contract law; Copyright law; Corporate law; Cyber law; Employment law; Entertainment law; FDA law; Financial services regulation law; Gaming law; Health and safety law; Health law; Immigration law; Insurance law; Intellectual property law; International law; Mergers & acquisitions law; Patent law; Privacy law; Private equity law; Real estate law; Tax law; Technology law; Trademark law
3. **Programming and Tech**Mobile Apps & Web; WordPress; Web Programming; Desktop applications; Ecommerce; Website Building & CMS; Quality Assurance; IT Support; Data Analysis & Reports; Databases; Videos and Animation
4. **Graphics and Design**
5. **Marketing & Sales**Market Research; Digital Marketing; Product Sales; Customer Service; Exporting; Importing
6. **Business Funding**Equity Funding; Debt Funding; Angel investors; Crowdfunding; Grants
7. **Advertisement**Website/App Promotion; Banner Advertising; Outdoor Advertising/ Billboards; Flyers & Handouts; Radio/TV
8. **Financial Management**Business/Corporate Planning; Equity Release; Insurance & Protection; Investment; Mortgages; Offshore Investing; Corporate Financial Planning; Stock broking; Taxation; Risk Management
9. **Property and Space Leasing**
10. **HOW IT WORKS: FLOW OF THE WEB APPLICATION**

* A new user comes to the website and signs up.
* After signing up, they can now log in with their credentials.
* When they log in, the advice seeker can search for a Consultant based on Name, Specialty, or Location
* The search results will show the Consultants; together with their available dates & times also shown to the advice seeker
* The advice seeker selects one Consultant for a meeting. The minimum notice period to schedule a meeting is 1 day
* The advice seeker fills in a form to schedule the meeting: Date, Time, Form of Meeting (video conferencing or in-person), and Purpose of Meeting
* An email notification is sent to the consultant; with a link to Accept or Decline the meeting request
* If the Consultant Accepts, the advice seeker is notified (via email) that the appointment has confirmed (and then the Consultant’s calendar appears busy for that time).
* During the agreed time for the meeting, either party can initiate the Video call to start the meeting. (more details of the video integration will be received when we get the API from Tokbox).
* If the meeting request is declined, the notification is sent to the Advice Seeker. But the Consultant’s calendar is left open since he did not accept.
* Include an option to cancel appointment
* Both parties can cancel the appointment (i.e. Consultant and Advice Seeker)
* Display Appointment Confirmation status (pending, confirmed, and canceled)